



DEPARTMENT OF THE NAVY

NAVAL FACILITIES ENGINEERING COMMAND
200 STOVALL STREET
ALEXANDRIA VA 22332-2300

IN "LPLI" REFER TO

Ser 1573/40KI
25 March 1996

From: Commander, Naval Facilities Engineering Command

Subj: SAFETY AND HEALTH GUIDANCE FOR BASE REALIGNMENT AND CLOSURE

Ref: (a) Chief of Naval Operations (CNO) Safety and Health Guidance for Base Realignment and Closure OPNAV P-45-I 15-95 Sept 95
(b) OPNAVINST 5100.23D

Encl: (1) Chapter 4 of OPNAV P-45-I 15-95 "Command Program Management BRAC Issues After Operational HRT Closure
(2) Accident Investigation/Reporting Procedures Summary

1. Reference (a) was distributed at the November 1995, Navy Occupational Safety & Health Professional Development Sessions held in Dallas, Texas. The guide discusses specific issues and concerns related to base closure and realignment safety, and provides recommended solutions for these issues and concerns. The guide also provides charts and checklists for use in the closure process.

2. Chapter 4 of reference (a), provided as enclosure (1), summarizes specific BUMED and NAVFACENGCOM safety and health responsibilities that continue until the property reaches ultimate disposal. NAVFACENGCOM is responsible for protecting the Navy from liability claims involving public visitors, lessees, and contractors due to accidents; planning & designing new/renovated spaces; providing a NAVOSH program in compliance with reference (b) for Caretaker Site Office personnel; monitoring of contractor and tenant operations; and for the investigation and reporting of all accidents as outlined in enclosure (2). Activities are required to implement Chapter 4 requirements, as appropriate, and comply with the mishap investigation and reporting procedures in enclosure (2).

3. Point of contact for additional information and/or assistance is Mary Wingard at DSN 221-0959, CML (703)325-0959 or Shelia Davidson at DSN 564-5193 or CML (804)444-5193.

Craig B. Schilder
By direction

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Accident Investigation/Reporting Procedures Summary

1. For Class A (e.g. fatalities) Accidents/Incidents* involving NAVFAC military/civilian personnel at EFD/CSO managed property:

- a. EFD/CSO notify NAVFACHQ and CNO (N-454) of Class A accident.
- b. NAVFACHQ investigate and submit Safety Report to NAVSAFCEN.

2. For Class B Accidents/Incidents* involving NAVFAC military/civilian personnel at EFD/CSO managed property:

- a. EFD/CSO notify NAVFACHQ of Class B accident
- b. EFD 09K investigate and submit Safety Report to NAVSAFCEN

3. For Accidents/Incidents** to contractors, visitors, and others involved with base closure.

- a. EFD notify NAVFACHQ of significant accidents
- b. EFD 09K investigate and submit Contractor Safety Investigation Report (CSIR) to NAVFACHQ
- c. No CSIR is required for Tenants or other personnel if the accident/incident is unrelated to base closure.

4. For significant Accidents/Incidents involving tenants on property already deeded/titled away from Navy, no notification/investigation is required.

* Class A and B Accidents as defined in OPNAVINST 5100.23D

• * Accidents include fatalities, hospitalization of 3 or more people, accidental property damage of \$10K or more, EMT assistance due to accidents, fires, trenching entrapment and collapse, crane mishaps, diving mishaps, confined space mishaps, hazardous waste/hazardous material/fire/explosion/spills (cleanup greater than \$1 OK).